

Checklist for Searching Parents: When You Think Your Child Has Been Parentally Abducted

Keep this checklist in a secure location.

If your child is missing and you believe they have been abducted by their other parent, you should immediately report your child missing to the police.

When you speak with police, be prepared to provide a photograph and description of your child and of the alleged abducting parent, as well as any information you have about when and where they were last seen. Make sure to explain your specific concerns and why you believe it is an abduction rather than a custody and access issue.

Obtain from police:

- Incident/reference number for your report: _____
- Name and/or badge number of the officer taking the report: _____
- Phone number to call for follow-up: _____

A MissingKids.ca caseworker is available 24/7 to assist you via our toll free line 1-866-KID-TIPS (543-8477). Please do not hesitate to contact us with any questions or concerns.

This checklist can be used to document information about your child. It is meant as a guideline; you do not need to fill in all the fields. Some questions may have already been asked by police; however, pieces of this checklist may prompt you to consider other information to share with police.

Information about the Alleged Abduction

- Did the alleged abduction occur during a visitation period with the other parent?
 - » If so, when was the child due to be home? _____
- When was your last communication (in person, phone, text, social media etc.) with your child and/or the other parent?

- To the best of your knowledge, where were your child and the alleged abducting parent last seen?

Alternate formats may be available upon request.

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Intended for information purposes only. Not intended as legal advice. Assess all information in light of your own circumstances, the age and maturity level of your child and any other relevant factors.

Information to Gather about Your Child

1. Obtain a recent photograph¹ and a description of your child.

Recent photograph

Eye colour: _____

Hair colour: _____

Height: _____

Weight/build: _____

Clothing last seen wearing: _____

Other physical characteristics (glasses, piercings, tattoos, scars, marks, braces, etc.):

¹If possible, select a photo that does not have filters on it. If you do not have a recent photo of your child, MissingKids.ca may be able to obtain their most recent school photograph from Lifetouch (if your child was photographed by Lifetouch in the current school year).

2. Write down your child's contact information and information about any social media and online gaming they use.

Child's Contact Information:

Cell phone number: _____

Service provider: _____

Email address: _____

Password (if known): _____

Address (if different from your own): _____

Review phone bills, caller display logs, and cell phone bills for phone numbers you do not recognize in addition to flagging numbers that have been frequently contacted.

Social Media Profiles:

Facebook® username: _____

Password: _____

Snapchat® username: _____

Password: _____

Instagram® username: _____

Password: _____

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YouTube® username: _____ Password: _____

Other: _____ Password: _____

Other: _____ Password: _____

Online Gaming Profiles:

Game: _____ Username: _____ Password: _____

Game: _____ Username: _____ Password: _____

If possible, check any social media or online gaming accounts to see if there has been any recent activity, and note anyone your child has been in contact with recently online.

3. What types of identification does your child have? Where is this identification/who has it?

Passport number and issuing country: _____

Immigration information: _____ SIN: _____

Other:

4. Look around the house and your child’s room to see if anything is missing (e.g., clothes, important items, medication, passport). If so, make a list of all the missing items for law enforcement. It is also important to let the police know if nothing is missing.

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Information to Gather about the Alleged Abducting Parent

1. If available, gather a recent photograph and a description of the alleged abducting parent:

Recent photograph Eye colour: _____

Hair colour: _____ Height: _____

Weight/build: _____ Clothing last seen wearing: _____

Other physical characteristics (glasses, piercings, tattoos, scars, marks, braces, etc.):

Vehicle Information (for the abducting parent):

Make: _____ Model: _____

Year: _____ Colour: _____

License plate number: _____

2. Write down any characteristics or interests of the alleged abducting parent that would make them stand out or give an indication of where they might go or what they might do:

3. Write down any contact information you have for the alleged abducting parent and information you have about any social media and online dating sites they use.

Alleged Abducting Parent's Contact Information

Cell phone number: _____ Service provider: _____

Email address: _____ Password: _____

Address: _____

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Employer Information:

Employer's name: _____
 Phone number: _____
 Email: _____

Contact name: _____
 Address: _____
 Other: _____

Social Media Profiles:

Facebook username: _____
 Skype® username: _____
 Twitter® username: _____
 Instagram username: _____
 Other: _____
 Other: _____
 Other: _____

Password: _____
 Password: _____
 Password: _____
 Password: _____
 Password: _____
 Password: _____
 Password: _____

Dating Site Profiles:

Site: _____ Username: _____ Password: _____
 Site: _____ Username: _____ Password: _____

4. To the best of your knowledge, what types of identification does the alleged abducting parent have?

Driver's license information: _____
 Passport number and issuing country: _____
 Immigration information: _____ SIN: _____
 Possible false identification: _____ Other: _____
 Bank information:

Remember to include bank account information for your child that the alleged abducting parent has access to.

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Contact Information for Other People

1. Make a list of the telephone numbers and addresses of relatives, friends, and business associates of the alleged abducting parent, locally and abroad. Discuss with police whether they will be contacting these individuals or if it is okay for you to do so.

Name: _____ Relationship to parent: _____

Contact information: _____ Address: _____

Name: _____ Relationship to parent: _____

Contact information: _____ Address: _____

Name: _____ Relationship to parent: _____

Contact information: _____ Address: _____

Name: _____ Relationship to parent: _____

Contact information: _____ Address: _____

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2. If applicable, follow up with your child’s school and/or daycare to see if they have seen or heard anything from your child or the alleged abducting parent.

School Information:

Name: _____

Contact name: _____

Phone number: _____

Address: _____

Email: _____

Daycare Information:

Name: _____

Contact name: _____

Phone number: _____

Address: _____

Email: _____

Communication Log

Use this template to help you keep track of who you have spoken with or keep a notebook nearby to document your conversations.

Contact Name:	Time:	Method of Contact:	Notes/Information:

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